

Title of Report:

Contract Rules of Procedure

Item 5

Report to be considered by: Governance and Audit Committee

Purpose of Report:

To propose changes to the Council's Contract Rules of Procedure.

Recommended Action:

To approve the changes (highlighted) to the Council's Contract Rules of Procedure.

Reason for decision to be taken:

To ensure that the Council's Contract Rules of Procedure promote the most efficient and effective decision making processes.

List of other options considered:

N/A

Key background documentation:

Council's Contract Rules of Procedure

Contact Officer Details

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Supporting Information

1. Background

- 1.1 Part 12 of the Council's Constitution covers the Contract Rules of Procedure. In order to support the most efficient and effective decision making processes possible, it is important that these are updated regularly.
- 1.2 Arising from a recent Internal Audit report on the application of the Contract Rules of Procedure a number of changes are now proposed. These changes are highlighted in yellow. Other changes relating to proposed tender thresholds are also proposed and these are highlighted in green. Minor changes including formatting are also highlighted in red.

Appendices

Appendix 5 – Proposed amendments to Part 12 Contract Rules of Procedure

Implications

Policy: This proposal accords with the Council's policy of reviewing its Constitution and Structures to ensure that they continue to provide the most effective and efficient decision making possible.

Legal: This proposal is in accordance with the Local Government Act 2000.

Consultation Responses

Local Stakeholders: N/A

Officers Consulted: Martin Cawte, Steve Hounsell

Trade Union: N/A